

Application form for Household Benefits Package

Social Welfare Services

HB 1

Data Classification R



You need a Personal Public Service Number (PPS Number) before you apply.

- Please use **BLACK** ball point pen.
- Please use BLOCK LETTERS and place an **X** in the relevant boxes.
- Please answer **all questions**.

For more information, please visit **www.gov.ie**

Part 1

Your own details

1. Your PPS Number:

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2. Title: (insert an **X** or specify)

Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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3. Surname:

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4. First name(s):

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5. Your birth surname:

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6. Your date of birth:

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7. Your mother's birth surname:

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Contact Details

8. Your address:

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County

--	--	--	--	--	--	--	--	--	--

Postcode

--	--	--	--	--	--	--	--

9. Your telephone number:

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Mobile

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Landline

10. Your email address:

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Declaration

I declare that the information given by me on this form is truthful and complete. I understand that if any of the information I provide is untrue or misleading or if I fail to disclose any relevant information, that I will be required to repay any payment I receive from the department and that I may be prosecuted. I undertake to immediately advise the department of any change in my circumstances which may affect my continued entitlement.

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Signature (not block letters)

Date:

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Y Y Y Y

Warning: If you make a false statement or withhold information, you may be prosecuted leading to a fine, a prison term or both.



Part 1 continued

Your own details

11. Have you changed address recently?

☐ Yes ☐ No

If **Yes**, please give details of your previous address

12. Are you living permanently in the State?

☐ Yes ☐ No

13. Are you aged 70 years or over?

☐ Yes ☐ No

14. Are you living alone?

☐ Yes ☐ No

If **No**, please give details of those living with you:

Name	PPS Number	How are they related to you?	Source of income or social welfare payment or student	Gross pay if employed

15. Are you getting a private or occupational pension?

☐ Yes ☐ No

Are you getting a social security payment from another country?

☐ Yes ☐ No

If **Yes** to either of the above, please state:

Type of payment:

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Source of payment:

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16. If you are aged between 66 and 70 years and not in receipt of a qualifying payment do you want to be means tested? For more information visit www.gov.ie.

☐ Yes ☐ No

17. If you or anyone in your household has ever applied for Household Benefits, please state:

Applicant's surname:

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Applicant's first name:

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PPS Number:

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18. What is your nationality?

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19. Are you legally entitled to reside in Ireland?

☐ Yes ☐ No

If you are a holder of an Irish Residence Permit (IRP) card, please provide a copy of the IRP card and your letter from the Department of Justice.



- ☐ Electricity Allowance (complete question 1), or
- ☐ Gas Allowance (complete question 2), or
- ☐ Group Account Allowance (complete question 3), or
- ☐ Bottled Gas Allowance (complete question 3).

☐ Television Licence (complete question 4)

Part 3

Your payment details

You can get your payment at a post office of your choice or direct to your current, deposit or savings account in a financial institution. An account must be in your name or jointly held by you. Please complete one option below.

Financial Institution

You will find the details required below printed on statements from your financial institution.

Name of financial institution:

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Bank Identifier Code (BIC):

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International Bank Account Number (IBAN):

Name(s) of account holder(s):
Name 1:

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Name 2 (if any):

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Post Office

Please enter the name and address of the post office where you wish to collect your payment below.

Post office name and address:

Send this completed application form with copies of relevant bills to:

Household Benefits Section
Department of Social Protection
Social Welfare Services
College Road
Sligo
F91 T384

Telephone: (071) 915 7100
LoCall: 0818 200 400

If you are calling from outside of Ireland please call + 353 71 915 7100

Data Protection Statement

The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at www.gov.ie/dsp/privacystatement or in a hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.

